



1st Cheddington Scout Group

Minutes of the Executive Committee Meeting

Held on Tuesday 29th April 2014

Present: Simon (Chair), Nicola, Ian, Charley, Kim, John, Jon, Rosie, Tracey, James

Apologies: Ben

	Item	Details	Action
1	Minutes of the Last Meeting	The minutes of the last meeting were agreed.	
2.	Matters Arising	Ian confirmed that all new members are invited to join the facebook page.	
3.	Headquarters		
	<ul style="list-style-type: none"> • Progress with the building plans 	Simon referred to previously circulated papers on the progress of the new headquarters. The new scout initiative project " <i>Be Repaired...</i> " was discussed. Development plans within the local area were indicated, potentially impacting on future development plans. The overall feeling was to progress with our current steps to obtaining a new HQ.	ALL
	<ul style="list-style-type: none"> • Indicative costs for fundraising 	The possibility of obtaining a loan for the new build was discussed but it was felt that this may directly impact on our ability to raising grants.	
	<ul style="list-style-type: none"> • Current HQ 	The group agreed to implement an exterminator at the cost of £80.00 to deal with the mice infestation. Ian suggested a key list of tasks to undertaken in order to maintain the current building, these included: <ol style="list-style-type: none"> 1. Repair to the leaking roof 2. Replacement windows 3. Repair of the lean to 4. Fixing the current heating and hot water systems 5. Rewiring the electrics 6. Refurbishing the kitchen area and toilets 7. Repair to the rear door 8. Fix the flooring. 	SA
		James and Simon to visit the HQ to draw up a priority list and obtain quotations.	SA/JL
		Simon to explore the use of the probation service to renovate some areas.	SA
		The group agreed to recruitment of a cleaner with a budget of £100/month to do a ca.2 hours/week clean of the hut.	SA
		Simon to enquire with Jo about this prospect.	SA
		Ian to remind the leaders on suitable conditions to leave the	IH

